

Regional Transit Authority: Transit Providers Advisory Council

Master Agreement Calendar - Draft

	Responsible	Due Date	Activity
October-2013	Providers	10/18/2013	Providers submit copies of FY2014 state funding applications to RTA (submission should include FY14 LBO budget as submitted to MDOT)
	PAC	10/18/2013	Determine 5310 Program Administration and Project Selection Methodology
	PAC	10/18/2013	Discuss Annual Coordination of Plans and Coordination Directives
	MDOT	10/30/2013	MDOT Allocates and Pays FY2013 State funds to providers (including match and LBO)
	PSCC	11/6/2013	Review State funding applications, 5310 Program Administration, and Coordination Plan Procedures (**Date of mtg TBD, by Committee Chairman**)
November-2013	RTA Board	11/6/2013	Board Meeting - Adopt formal motion regarding dispersion of FY2014 LBO (transmit to MDOT), and 5310 program
	PAC	11/22/2013	Individual agency review to prepare for annual application preparation and submittal; continue discussion of 5310 program and FY14 Annual Coordination Plan and Coordination Directives (Meeting Date TBD between 11/19/2013 and 11/22/2013)
	PSCC	11/25/2013	Discuss annual application process and 5310 Program (Meeting Date TBD between 11/25/2013 and 12/3/2013)
December-2013	RTA Board	12/4/2013	Agenda TBD
February-2014	Providers/RTA Staff	2/1/2014	ANNUAL Deadline: Submit FY2015 State Funding Applications (5304, 5310, JARC, and NF) to MDOT and RTA simultaneously for review/approval (Brief PSCC, RTA Board in March)
	Providers	2/1/2014	Deadline: Providers submit FY2014 Capital Match plans to MDOT (copy RTA with briefing) (Due date contingent upon release of federal register or MDOT request.
March-2014	Providers/RTA Staff	3/1/2014	ANNUAL Deadline: Submit FY2015 State Funding Applications (LBO and Capital) to MDOT and RTA simultaneously for review/approval (Brief PSCC, RTA Board)
	PAC	3/?/2014	Discuss pending federal funding applications for TEAM (Date TBD)
	PSCC	3/?/2014	Review/Discuss upcoming Federal and completed State Funding Applications (Date TBD); recommendation
	RTA Board	3/?/2014	Review/Discuss all funding Applications (Date TBD); formal motion?
May-2014	MDOT	5/30/2014	MDOT issues match plan to all providers showing amount and source of state funds to match federal FY 2014 funds
June-2014	PAC	6/?/2014	Agenda TBD
	PSCC	6/?/2014	Agenda TBD
	RTA Board	6/?/2014	Agenda TBD
	Providers/RTA Staff	6/10/2014	Providers and/or RTA Staff submit federal grant applications in TEAM for FY 2014 funds (Deadline June 15)
August-2014	Providers	8/1/2014	Providers receive and execute project authorizations for FY 2014 state match.

Key:

Providers - Individual agency responsibility (DDOT, SMART, AAATA, DTC)

PAC - collective agency responsibility

PSCC - Planning and Service Coordination Committee

Notes:

Submissions to RTA: send to Tiffany Gunter (gunter@semcog.org) until RTA staff is hired (1001 Woodward, Suite 1400, Detroit, MI 48226)

Public Input Plan - RTA will adopt a public participation plan, agencies will continue to execute their own PPPs until further discussion

November and future PAC and PSCC meetings - agendas are flexible, the purpose of this calendar is to hit funding targets

Does the 1/31 Deadline: create undue stress on any agency?

State applications, in terms of deadline and method do not change, these dates allow the RTA the opportunity to review and offer input into the process and are open for discussion

Any federal grant application that doesn't fit into this timetable will be addressed when the NOFA is issued for the funding, agencies will then have to notify the RTA of their intention to submit an app. (categorical grants, etc)